Annotated agenda and decision sheet (draft)

Time: 1400-1530 hours (Central European Time)
Venue: Geneva connect-in by WebEx

Chair: Dr James Hospedales

1. (1400-1410) Welcome by the chair. Check-in and introductions of Steering Committee members, and adoption of agenda.

See document 2/2018 on current membership of the Steering Committee.

2. (1410-1420) Constitutive act


**Draft decision 1**: Noting with appreciation the work done by the Steering Committee to initiate the Defeat-NCD Partnership, its members decide to constitute themselves as its Governing Board to serve with immediate effect and for the initial period till 31 December 2018.

**Draft decision 2**: The Governing Board adopts its terms of reference and operating procedures, as outlined in document 3/2018.

**Draft decision 3**: The Governing Board decides to appoint Dr James Hospedales as its Chair, to serve for an initial period till 31 December 2018.

**Draft decision 4**: Noting with warm appreciation the encouragement provided by Michael Møller, Director General of the United Nations Office in Geneva, the Governing Board appoints Mr Møller as Hon President noting that this role does not have any fiduciary or legal obligations.

3. (1420-1430) Progress update


**Draft decision 5**: The Governing Board appreciates the favourable reactions to the concept note dated 26 November 2017 in key stakeholder consultations, and adopts this as the founding framework for the Defeat-NCD Partnership, noting that this will be revised and updated with experience.

**Draft decision 6**: The Governing Board thanks the initial supporters of the Defeat-NCD Partnership, appreciates the United Nations Institute for Training and Research (UNITAR) for its practical assistance, and welcomes the progress that has been made so far.
4. (1430-1440) Appointment of the Chief Executive


**Draft decision 7:** The Governing Board recognises the conceptual and foundational work done on the Defeat-NCD Partnership by Dr Mukesh Kapila, approves the terms of reference of the chief executive and decides to appoint Dr Kapila to this role for the period till 31 December 2018 or earlier if the longer-term chief executive of the Partnership has been selected and appointed.

**Draft decision 8:** The Governing Board decides to initiate a competitive process for the selection of the longer-term chief executive, including through public advertising for potentially interested candidates, as soon as feasible.

**Draft decision 9:** The Governing Board authorises the chief executive to make financial and programmatic decisions required for the effective and efficient day-to-day functioning of the Defeat-NCD Partnership, reporting to the Board on a regular and periodic basis.

5. (1440-1520) Next steps

Oral discussion. Issues covered include the role of the Governing Board and its members, financing matters, institutional issues, future programming priorities.

**Draft decision 10:** The Governing Board requests the chief executive to examine the best arrangements for the longer-term hosting of the Defeat-NCD Partnership, and to make recommendations to the Board accordingly. In making its selection, the Board will give particular focus on the potential hosting organisation’s demonstrated capacities to provide country programming support through the full range of services necessary for rolling out the four tracks of the Partnership in a cost effective and efficient manner.

6. (1520-1530) Any other business and closure.